# Visionary logo on a white background. Above the word "Visionary" is a stylised eye with one section in lime green and one section in pink.

# Job Description

**Position:** Pathways Lead

**Responsible to:** Chief Executive Officer

**Salary**: £36,000 pa (pro rata to 28 hours)

**Hours:** 28 hours

**Contract:** 12 months

**Location** Home based - It is a requirement of employment that the post holder will be prepared to work at any different or additional locations as may be necessary. The role involves regular travel throughout the UK with overnight stays a necessity.

**Secondment** This post is suitable for a secondment from a Visionary member or partner organisation. Please note that, if you are considering a secondment, your employing organisation must be supportive of this.

**Background** This pathways project is a collaborative venture between Visionary and RNIB. The project has been developed from ongoing discussions between local organisations and RNIB. The aim of the project is to enable local organisations and RNIB to influence Integrated Care Systems (ICS) sight loss pathways and ensure that the voice of the local user is represented within any pathway being developed.

## Job Purpose

The overarching aim of the work is to influence Integrated Care Systems/ Integrated Care Board development in England to enable the delivery of better patient outcomes.Working alongside local Visionary members and national partners, you will aid the co-creation and delivery of eye health and sight loss pathways in 4-6 pilot areas of England. You will work alongside local organisations to ensure that pathways being developed are influenced by local patient and provider voices. You will share this information with interested Visionary members and partners.

### Main duties and responsibilities

* Identify and secure engagement of between 4 and 6 local organisations to participate in the project.
* Work with local organisations and national partners, co-create and develop a model of the eye health and sight loss pathway.
* Provide leadership and management for the project objectives, deliverables, evaluation and outcomes.
* To identify local variable components of the pathway in the pilot areas.
* To identify England wide components of the pathway which could be applied to a unified, overarching pathway.
* Working with local and national organisations, ensure that the patient voice informs and influences content and is embedded within the pathway.
* Liaise with existing user led groups to sense check findings and recommendations (for example Sight Loss Councils, Visionary member user groups etc)
* Support local and national sight loss organisations to share knowledge and information, to encourage the development of sight loss pathways that provides for patient support and information, equity of access, and gives scope for continuous improvement.
* Work with participating member organisations to engage with communities who are not traditionally in touch with services.
* Engage the wider Visionary membership in project activity as appropriate.
* Produce a 12-month report and regular updates.
* To attend and report to the VI Charity Sector Partnership as requested by the Visionary CEO.
* Present the findings at the Visionary conference and provide follow up support to interested Visionary members and partners. It is a requirement of this role that you will be available and attend the Visionary Annual Conference.

**Throughout**

* To gather data which is compliant with all appropriate regulatory requirements.
* To produce reports as required.
* To manage and remain within the project budget.

### Reporting and Accountability

You will report to the Visionary CEO and provide a quarterly project update to the England Country Director at RNIB. You will produce a final project report at the end of the 12 months.

You will be accountable for Visionary’s compliance with our policies, procedures and quality standards and any appropriate external regulatory requirements and standards.

# Person specification

## Knowledge and Skills

* Excellent communication and influencing skills, including in writing and in presentation.
* An ability to think systematically and logically, adept at making connections between concepts and ideas.
* Ability to think strategically and analytically, being able to identify tensions and potential pitfalls and able to diplomatically deal with these.
* Excellent organisational skills with the ability to manage your own workload, work independently and achieve results without close supervision.

## Experience

Essential

* Knowledge of health and social care in England.
* Knowledge and ideally experience of the sight loss sector.
* Experience of user engagement.

Desirable

* Lived experience of visual impairment.
* Knowledge of statutory provision for blind and partially sighted people within England.
* Knowledge of local sight loss organisations.
* Experience of how local and national sight loss organisations interact.
* Experience in developing and implementing projects and initiatives across multiple workstreams on time and within budget.
* Experience of user engagement.
* Experience of driving day to day project delivery, identifying issues and solutions to deliver highest quality results.
* A track record of taking projects from idea to action to completion.
* Experience of monitoring, reporting and deadline management.

## Personal qualities

* Commitment to Visionary’s values, mission, and purpose.
* Approachable, diplomatic, and easy to talk to.
* Collaborative approach and ability to build effective relationships with a wide range of people.
* Versatile and flexible - open to new ideas and comfortable with change.
* Willing to listen, learn and adapt.
* Open and honest.
* Comfortable working independently and managing own workload across a range of priorities.
* Creative.
* Thoughtful.
* Ability to follow through / completer/ finisher.
* Independent but valuing being part of a team.